

## HOW TO REFER TO GYNECOLOGIC ONCOLOGY

1. In the Visit Taskbar, at the bottom of the screen Click **+ Add Order**
2. Enter **AMB Referral to Gynecologic Oncology**
  - a. Double-click the order to select if from the list.
3. Modify order details, such as the reason for referral and any required items  
**NOTE: make sure to update the performing region**  
**Performing region: Washington University (All Locations)**
4. After updating the order details, click **✓ Accept**

Ambulatory referral to Gynecologic Oncology ✓ Accept ✗ Cancel

Status:  Normal  Standing  Future

Expected Date: 11/14/2022 Today Tomorrow 1 Week 2 Weeks 3 Weeks 4 Weeks  Approx.

Expires: 10/31/2023 1 Month 2 Months 3 Months 6 Months 1 Year 1 Month 2 Months 3 Months 4 Months 6 Months 1 Year 18 Months

Please select the performing region:  
Washington University (All Locations)

To provider:

# of visits: 1

Comments:

Additional Order Details

Next Required ✓ Accept ✗ Cancel

## Add this order to your Preference List

1. Before signing the order, click ☆ to add it to your preference list

Dx Association Edit Multiple Estimate Options

After Visit

Ambulatory referral to Gynecologic Oncology ☆ ✗

Please select the performing region: Washington University (All Locations)

# of visits: 1

CVS/pharmacy #6745 - Florissant, MO - 6999 Parker Rd

314-438-1375

2. In the Add To Preference List window, enter any other details you want to use when you place this order in the future, and click **✓ Accept**
  - a. In the **Display name** field, enter an easy-to-remember name for the order. The next time you need to place this order, you can search for your saved order using this name.
  - b. In the **Section** field, enter the section of your preference list in which you want this order to appear. Or click **New Section** to add another section to your list.