

EPIC

Internal BJC/WU EPIC USERS:

Referral to **MINIMALLY INVASIVE GYNECOLOGIC SURGERY (aka MIGS)**

Please advise your patients that if they have not heard from us within a week, to call our office at 314-747-5470.

→ Place Ambulatory Referral Order within EPIC using the following order name:

AMB REF MIGS or **REF464431** or "MIGS"

The screenshot shows the EPIC Order Search interface. The search term 'MIGS' is entered in the search bar. Below the search bar, there are three tabs: 'Panels', 'Medications', and 'Procedures'. The 'Procedures' tab is selected, and it shows a table with one result:

Name	Type	Px Code	Resulting Agencies	Cost to
AMB REFERRAL TO TO MINIMALLY INVASIVE GYNECOLOGY SURGERY (aka MIGS)	Referral	REF464431		

→ Accept and Open Order

- Ensure Performing Region is Set to: Washington University (All Locations)
- The comments box can be used to specify any other special instructions you would like us to know about.

WU/BJH Referral Order:

The screenshot shows the EPIC form for an Ambulatory referral to Minimally Invasive Gynecologic Surgery. The form is titled 'Ambulatory referral to Minimally Invasive Gynecologic Surgery' and has 'Accept' and 'Cancel' buttons. The form contains the following fields and options:

- Status: Normal, Standing, **Future**
- Expected Date: 6/10/2026, Tomorrow, 1 Week, **2 Weeks**, 3 Weeks, 4 Weeks, 2 Months, Approx.
- Expires: 5/27/2027, 6 Months, **1 Year**, 18 Months
- Priority: **Routine**, Urgent
- Please select the performing region: Washington University (All Locations)
- To Provider NOTE: we will do our best to honor your provider preference, but scheduling the patient in a timely manner in our clinic will take precedence.
- # of visits: 1
- Comments: [Empty text area with formatting tools]
- Additional Order Details: [Expandable section]
- Next Required: [Empty field]

External BJC/WU EPIC USERS:

Referral to MINIMALLY INVASIVE GYNECOLOGIC SURGERY (aka MIGS)

(Please note: All instances of EPIC look a little different from one another. The example included for you below is taken from our instance of EPIC. If you have trouble, please contact our office at 314-747-5470)

Please advise your patients that if they have not heard from us within a week, to call our office at 314-747-5470.

→ Place Ambulatory Referral Order within EPIC using your groups referral order build.

- For Example, “Ambulatory Referral to Minimally Invasive Gynecology Surgery”

→ Open Order

*Ensure Performing Region is Set to: **External Order** as the order is leaving your facility*

- Set Performing Location to Washington University or “167”
- The comments box can be used to specify any other special instructions you would like us to know about.

→ Please call our office when sending a first time referral through EPIC to confirm receipt.

Example of WU/BJH Referral Order

The screenshot shows an EPIC interface for creating an ambulatory referral order. The title bar reads "Ambulatory referral to Minimally Invasive Gynecologic Surgery" with "Accept" and "Cancel" buttons. The form includes the following fields and options:

- Status:** Radio buttons for Normal, Standing, and Future (selected).
- Expected Date:** A date picker set to 6/10/2026, with quick-select buttons for Tomorrow, 1 Week, 2 Weeks (selected), 3 Weeks, 4 Weeks, and 2 Months. An "Approx." checkbox is checked.
- Expires:** A date picker set to 5/27/2027, with quick-select buttons for 6 Months, 1 Year (selected), and 18 Months.
- Priority:** Radio buttons for Routine (selected) and Urgent.
- Performing Region:** A dropdown menu showing "Washington University (All Locations)".
- To Provider NOTE:** A text area containing the message: "we will do our best to honor your provider preference, but scheduling the patient in a timely manner in our clinic will take precedence."
- # of visits:** A text input field containing the number "1".
- Comments:** A rich text editor with a toolbar including undo, redo, bold, italic, link, unlink, insert smart text, and a zoom level set to 100%.

At the bottom left, there is a link for "Additional Order Details". At the bottom right, there is a "Next Required" button and "Accept" and "Cancel" buttons.