

HOW TO REFER TO COMPLEX FAMILY PLANNING & GYN

1. In the Visit Taskbar, at the bottom of the screen Click **+ Add Order**
2. Enter **AMB Referral to Complex Family Planning & GYN**
 - a. Double-click the order to select it from the list.
3. Modify order details, such as the reason for referral and any required items
NOTE: make sure to update the performing region
Performing region: Washington University (All Locations)
4. After updating the order details, click **✓ Accept**

Ambulatory referral to Complex Family Planning & GYN

Status: Normal Standing **Future**

Expected Date: 4/23/2024 Today Tomorrow 1 Week **2 Weeks** 3 Weeks 4 Weeks 1 Month Approx.
2 Months 3 Months 6 Months 1 Year

Expires: 4/9/2025 1 Month 2 Months 3 Months 4 Months 6 Months **1 Year** 18 Months

Priority: Routine Urgent

Please select the performing region:
Washington University (All Locations)

You will then be asked specific referral questions for the patient

To provider:

of visits: 1

Comments: Insert SmartText 100%

Additional Order Details

Next Required Accept Cancel

Add this order to your Preference List

1. Before signing the order, click **☆** to add it to your preference list

Dx Association Edit Multiple Estimate Options

After Visit

Ambulatory referral to Complex Family Planning & GYN

Please select the performing region: Washington University (All Locations)

Is patient currently pregnant? Yes

of visits: 1

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2. In the Add To Preference List window, enter any other details you want to use when you place this order in the future, and click **✓ Accept**
 - a. In the **Display name** field, enter an easy-to-remember name for the order. The next time you need to place this order, you can search for your saved order using this name.
 - b. In the **Section** field, enter the section of your preference list in which you want this order to appear. Or, click **New Section** to add another section to your list.